

Essential Reference Paper B

Terms of Reference – Extension of Leisure Task and Finish Group

The suggested terms of reference for the Task and Finish Group are as follows:

1.	<u>Contract Services Specification</u> The Task and Finish group will maintain an overview of the emerging contract services specification and act as a sounding board in respect of emerging issues. It will specifically consider the role of leisure providers in contributing to the Councils emerging Physical Activity Strategy and wider health and wellbeing objectives.
2.	<u>Concessionary Charges</u> The Task and Finish Group will review the concessionary charges policy and practices in respect of leisure facilities and bring forward a report to the overview and scrutiny committee between September 2017 and April 2018.
3.	<u>Performance Criteria</u> The Task and Finish Group will work with officers to identify a series of performance criteria against which the performance of the leisure contract will be assessed. This will include an assessment of <ol style="list-style-type: none">Inputs e.g. Delivery of servicesOutputs e.g. Number of participants and customer feedbackOutcomes e.g. Number of Physically inactive people in East Herts
The Task and Finish Group will be provided with regular updates on progress towards the procurement of a new leisure contract in order to inform its deliberations.	
The Task and Finish Group will liaise regularly with the portfolio with responsibility for Health and Wellbeing.	